SPRING FAIR

Dear Potential Food Vendor,

The Johns Hopkins University's annual Spring Fair is currently in the planning process for 2017! As the largest student-run fair in the country, Spring Fair features diverse arts and crafts vendors, rides, children's entertainment, live music, a beer garden, and an array of delicious food vendors. Over 20,000 people join us on the Johns Hopkins campus every year from Baltimore and beyond to enjoy the sights, smells, and tastes of our food quad. We invite you to join us in making this our best Spring Fair yet! This year, Spring Fair will be held:

Friday April 28th, 2017

Saturday April 29h, 2017

Sunday April 30h, 2017

If you are interested in operating a food booth or truck, please complete the enclosed application and mail or email it to the Spring Fair office. **In addition, please provide a complete menu of what you would like to serve during the fair and a picture of your truck or booth (for sizing purposes)**. If you do not have your own booth and would like to rent one from the Spring Fair Food Committee, please be sure to include that on the application. If you anticipate that your operations will require power, we ask that you please **bring your own generator and fuel**. If you would like to rent a generator from the Spring Fair Food Committee, please be sure to include that on the application.

Notifications of participation in Spring Fair 2017 will be processed on a rolling basis. We will be in contact with you promptly after receiving your completed application to notify you of its receipt. The price of a food booth or truck, with access to water, will depend on the size of your booth or truck and the type of food that you are selling. Price details can be discussed any time after the application has been received. **All contracts and payments need to be signed and received 2 weeks prior to arriving on campus for Spring Fair.**

Should you have any questions regarding Spring Fair or the application process, please do not hesitate to call our office between 9 AM and 5 PM, Monday through Friday, at (410) 516-7692 or email us at food.springfair@gmail.com.

Thank you for your participation and we look forward to receiving your Spring Fair 2017 application!

Sincerely,

Phoebe Hebson, Isabella Altherr, Lily Olson, and Elina Hoffman

Johns Hopkins Spring Fair 2017 Food Committee

SPRING FAIR

Spring Fair 2017 Food Vendor Application

Business Name _____

Business Owner Name _____

Mailing Address _____

City _____ State _____

Zip Code _____

Telephone (daytime) _____ (evening) _____

Fax _____ E-Mail _____

Website_____

Preferred Method of Contact_____

Insurance Company _____

Policy Number _____

Address _____

City _____ State _____

Zip Code _____

Phone Number _____

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Do you need Spring Fair to rent a 10x10 city booth for you? Y N

Will you provide your own booth or truck? Y N

Dimensions of booth or truck (front x back) _____

Note: We ask that you provide the smallest possible booth size

Please attach picture

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Do you need a generator? Y N

If yes, what specifications? _____

Please list all the items (food and drink) you plan to sell at Spring Fair. Please be **specific** as you will be held accountable for this list and only allowed to sell the items listed. If necessary, please provide a menu on an additional sheet of paper.

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Please return your completed application to:

Johns Hopkins Spring Fair 2015

Mattin Center, Box #204

3400 N. Charles St.

Baltimore, MD 21218

Attn: Food Committee

Fax: 410-516-6185

Email: food.springfair@gmail.com